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# Example of Behavioral Specialist Job Description

Our growing company is looking to fill the role of behavioral specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for behavioral specialist

* Review Advanced Directives and other information with the member
* Participate with other team members in developing and monitoring member care plans, including participation in care team meetings
* Develop and facilitate the inclusion of primary care and primary behavioral health providers as care team members
* Act as a resource to teams and shares knowledge regarding best practices and interventions
* Document care plan in member’s record which focuses on SMART goals and interventions, member contacts, and revise written care plan as needed
* Creates and maintains computerized authorization and clinical records on each client by entering complete assessment, clinical update and authorization data for each provider contact
* Assesses member’s need for Case Management services if the service was purchased by the account
* Be responsible for identifying and engaging patients within the primary care population with high risk behavioral health and substance abuse conditions
* Collaborate effectively with Primary care treatment team to develop effect care plans that outline treat to target metrics identified from valid measurement tools to assess and document baseline symptom severity
* Participate in regularly scheduled caseload consultation with the psychiatric consultant and communicate resulting treatment recommendations to the patient’s medical provider

## Qualifications for behavioral specialist

* Demonstrated knowledge of assessment using the latest diagnostic and statistical manual, writing treatment plans, conducting group therapy, intensive outpatient treatment, and/or partial hospitalization programs
* Demonstrated knowledge and/or experience of working in an integrated behavioral health model within a primary care setting
* Knowledge of learning theory and behavioral medicine
* Knowledge of state regulations and LCSW standards related to client treatment, patient rights, and client/patient confidentiality
* Demonstrated ability to work effectively on a team, and in a primary care environment
* At least 2 years of work experience in a behavioral health, customer service, or related field required