Downloaded from <https://www.velvetjobs.com/job-descriptions/behavioral-health-care-advocate>

# Example of Behavioral Health Care Advocate Job Description

Our company is growing rapidly and is hiring for a behavioral health care advocate. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for behavioral health care advocate

* Maintain timely and appropriate clinical documentation records in San Diego County Probation and Behavioral Health Electronic Health records
* Use of technological systems to support clinical delivery of services
* Requires access to Cerner Electronic Health Record which includes Protected Health Information and Probation Case Management System
* Responsible for inbound commercial member behavioral health calls
* Support day to day operations of team as subject matter expert for department Review staff member assessments and collaborate with medical peers to determine appropriate levels of care
* Manage escalated concerns/cases to resolution
* Make patient assessments and determining appropriate levels of care (could include inpatient, residential, and partial levels of care)
* Utilize advanced clinical skills to assess, engage and motivate Consumers via a recovery, health and wellness-oriented approach
* Serve as an Optum Behavioral Health liaison and subject matter expert for UnitedHealth Care or Commuity and State Medical Partners
* Focus on initial and concurrent reviews for psychiatric and chemical dependency patients for Intensive Outpatient (IOP) level of care

## Qualifications for behavioral health care advocate

* Must have a distraction-free space for a home office with access to high speed internet (DSL/Cable)
* Licenses must be active and unrestricted in California, Texas or Oregon
* Licenses must be active and unrestricted in Rhode Island
* Ability to travel within designated region of Rhode Island as needed to meet with consumers, providers
* 2+ years of experience in a behavioral/mental health setting
* Residence within a commutable distance of our Latham, NY office location highly preferred