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# Example of Bank Accountant Job Description

Our company is growing rapidly and is looking for a bank accountant. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for bank accountant

* Develop and maintain good control of Bank Account Opening, closing, signature set up to make sure China Bank Account related issues are fully complied with Group Policies and SOX control
* Develop and continue improve the various payment solution on line & offline ensure we give stable and trust worth payment solution to APAC markets
* Assist managers manage the newly established company’s cash management, treasury services, while meeting all statutory requirements
* Other Ad Hoc assigned
* Month end, assisting the Financial Controller with month-end close process
* Liaising with offshore teams, middle office and operations
* Ad hoc process improvement and system upgrade projects
* Daily recurring
* Clearing of outgoing payments with accounts payable postings
* Active solving/investigating of unreconciled items

## Qualifications for bank accountant

* Big 4 CA Qualified, preferably with Post-Qualified experience
* Knowledge of regulatory requirements, APRA, IFRS
* Banking / Financial Services exposure
* 3+ Years Accountant Experience
* Work experience in a Financial Accountant role within Financial Services
* Knowledge of local regulatory requirements IFRS and US GAAP