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# Example of Balance Sheet Analyst Job Description

Our company is looking to fill the role of balance sheet analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for balance sheet analyst

* Produce monthly governance report and key risk indicators for Risk & Control Forum
* Produce daily, weekly, monthly and quarterly liquidity risk reports (US LCR, JPM Internal Stress and 5G) and analyze key drivers of period over period movements and provide variance commentary
* Produce weekly, monthly and quarterly liquidity metrics package for CIB senior management and key CIBT stakeholders
* Utilize knowledge of financial products such as Deposits, Commitments, Derivatives, Secured Funding
* Collaborate with Liquidity Controllers and other stakeholders to ensure timely and accurate production of regulatory reporting
* Keep up-to-date on regulatory developments related to Liquidity impacting CIB Treasury
* Responsible for North America Cash Flow specific reporting, planning and analysis, including external SyRUS submissions and internal submissions to finance management and/or CFO
* Build cash flow bridges between versions of cash flow, including Actuals, Pre Budget, Budget, Forecasts
* Work side-by-side with Sr
* Work with business partners in and out of Finance to request, analyze, and incorporate business decisions that affect Cash

## Qualifications for balance sheet analyst

* Coordinating/Advising – Relationship with business units in CT to review data used for structural market risk measurement and reporting
* Liquidity Risk Infrastructure experience is a plus
* Develop data variance analysis and liaise with Line of Business (LOB) counterparts for variance explanations on Balance sheet movements
* Heavy interaction with CIB Treasury Markets and CIB Liquidity teams relating to Balance Sheet Net Funding trends and drivers
* Work as part of CIBT CCAR team to assist with the forecast of Net Interest Income/Expense FTP (Funds Transfer Pricing) for CCAR/ICAAP/Risk Appetite
* Communicate deliverable timeframes and policy changes to CIB LOB Product Controllers