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# Example of Automotive Manager Job Description

Our company is searching for experienced candidates for the position of automotive manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for automotive manager

* Responsible for the turnover and margin of his/her clientele including introduction and implementation of actions to improve
* Responsible for planning and constructing of the annual budget for the turnover and margin of his/her clientele
* Responsible for managing and implementing contract and price negotiations in achievement of the goals and established company policies
* Responsible for the continuous update of customer data available in the system to create a customer development plan to support successful communication and project completion in Sales Engineering (SE)
* Responsible for the commercial/legal preparation of offers in SE including implementation of commercial/legal contract controlling in accordance with customer requirements, profile and internal guidelines
* Responsible for Customer Visits
* Responsible for continuous management of the product portfolio and supply in the system for his/her clientele
* Responsible to coordinate technical complaints in cooperation with QS-AUT/SE in aim to increase customer satisfaction and avoid unnecessary costs
* Responsible for continuous management of customer portals, forwarding of documents and meeting deadline requests
* Takes an active part to create and implement the automotive strategy (Automotive Roadmap)

## Qualifications for automotive manager

* Must have good computer, communication & telephone skills
* Retail/Sales Management experience
* Minimum of 2 years of experience with vehicle repairs at a repair facility
* Store 124 (520 N
* Store 164 (2344 Lincoln Way East Massillon)
* The ability and willingness to consistently provide superior customer service