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# Example of Automation Job Description

Our company is hiring for an automation. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for automation

* Configure and maintain host software in the field office(s)
* Provide Automation Host support and technical guidance for field based operations, engineering and environmental organizations
* Develop custom screens to accommodate local area needs while keeping corporate standards in scope
* Assist and supervise contract personnel as required for project and maintenance tasks
* Develops and revises methods, record keeping, policies and procedures for automated systems and processes in compliance with foreign and domestic government agency regulation and guidance
* Directs and participates in investigation and resolution of GMP computerized system software and hardware issues
* Insures GMP computerized systems and software are maintained in a validated state
* Implements change control following established procedures
* Directs and manages projects impacting system administration and SLC
* Coordinates maintenance and development activities with IT relating to validated servers for GMP computerized systems

## Qualifications for automation

* Minimum 6 years experience in any ERP is mandatory
* Able to analyze & solve problems, initiate & implement changes by working in a structured & well-organized manner
* A considerable driver and thrives on taking ownership and responsibility of challenging new tasks
* Hands-on experience in automated mobile app testing and automated web app testing
* Ability to collaborate regionally and work multi-functionally with other teams
* Deep understanding of testing mobile as well browser based applications/services