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# Example of Automation Manager Job Description

Our company is growing rapidly and is looking to fill the role of automation manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for automation manager

* Defines procedures, standards and processes to cover all areas ofProcess Automation Services
* Develops and manages the enterprise governance processes of Process Automation
* Resolves prioritization conflicts and approves decisions involving core systems and federating Process Automation Services capabilities
* Lead a team of mechanical and software automation engineers to design and deliver automated equipment and tooling for fiber-optic component manufacturing using knowledge of opto-mechanical systems, precision motion, electronic controls and operator interfaces
* Implementation of continuous improvement activities to enhance performance across the site
* Provide support to the Electrical Maintenance Team
* Provide input to the strategic Engineering improvement plan
* Drives the vision and sets objectives, priorities and scope for Process Automation Services
* Accountable and responsible for establishing the strategy and governance program
* Accountable and responsible for ensuring that all relevant stakeholders endorse and adopt the principles and objectives of the strategy

## Qualifications for automation manager

* In depth understanding or Agile principles
* Ability to lead a geographically-distributed virtual team with diverse competencies, skills, and abilities
* Certified Scrum Professional or Professional Scrum Master II qualification is highly desired
* Experience and ability to manage and lead equipment design team
* Well-developed skills in the generation of accurate proposals to determine NRE (non-recurring engineering) cost, capital cost, scope, and schedule for equipment design, development, and implementation
* Strong communication, organization, problem-solving and interpersonal skills are necessary