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# Example of Auto Finance Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of auto finance. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for auto finance

* Drive employee engagement through effective communication of how their work impacts sales/service cycle and overall client experience
* Appropriately manage multiple projects for reporting requests for a wide variety of business needs
* Coordinate with Relationship Managers and assist with on-going business development through scheduled outside calling efforts
* Review contracts in for funding that need manual intervention from the credit department
* Provide bi-weekly feedback to sales and credit team on trends and retailer opportunities
* Monitor the daily pending contract report
* Partnership with Center of Excellence (COE) to help define and drive annual planning for all maps
* Translate consumer mindset and competitive industry context into well thought through recommendations
* Keep a keen eye to process to drive efficiencies and excellence across all stages
* Create complex data driven Direct Marketing programs including strategy and execution

## Qualifications for auto finance

* At least two years of late stage (120+ days) collections experience (secured preferred) or at least one year of late stage collection experience in auto
* At least one year of skip tracing experience
* Expert knowledge of collection laws (FDCPA)
* Excellent organizational and time management to maintain work volume
* Thorough knowledge of Quality Control and Escalation handling
* Strong knowledge of banking industry business structures a plus, prior Auto Servicing experience desirable