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# Example of Auto Damage Job Description

Our growing company is looking for an auto damage. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for auto damage

* Ability to approach problems with an open mind
* Able to attend Arbitrations or Hearings in your area
* Expected to obtain a Texas Insurance License and Pennsylvania Appraiser License (if not already licensed) within 90 days of employment
* Prior experience in auto repair or appraising
* Auto Damage Appraisal Licensing and certification may be required
* PA Auto Damage Appraisal Licensing and certification are required

## Qualifications for auto damage

* 1.5+ years of successful experience handling insurance claims writing estimates, reviewing supplements, coordinating rental extensions, and negotiating a final settlement of total losses
* Strong experience using CCC software in writing estimates, selecting parts, handling supplements and evaluating total losses field experience preferred
* Currently licensed in-home state if your state requires an Adjuster or Appraiser License (Preferred)
* Strong technical understanding of repair process and alternative parts options
* High sense of professionalism while remaining empathetic
* Familiarity with claims best practices required