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# Example of Audit Services Job Description

Our company is growing rapidly and is looking for an audit services. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for audit services

* Perform attribute testing to determine compliance with internal controls and regulatory requirements
* Assists with review of quarterly pricing updates and other contract changes to insure accuracy of Merchant Services charges, income, system, statements, billing
* Assists Senior Manager in conducting formal performance reviews
* In concert with VP, Wealth Management and Investor & Treasury Services (I&TS), and as part of IS IAS management team, develop the annual Audit Plan for Investor Services ensuring that audits conform to regulatory and internal audit requirements
* Implement the execution of audit plan and ensure effective audit practices for traditional and continuous audits engaged in
* Provide audit communication to the business on a timely basis in accordance with established IAS standards
* Responsible for approximately 5-15 audits annually
* Direct, counsel, and instruct staff assigned to the engagement and review audit engagement team plan, finding and report for sufficient scope and for accuracy
* Independently execute audit programs and procedures as assigned by the audit engagement lead
* Assist Internal Audit Services (IAS) Management in developing audit programs to ensure effective control solutions are implemented

## Qualifications for audit services

* Accounting designation (preferably CA) CISA), Certified Fraud Examiner (CFE)
* Comprehensive knowledge of auditing practices, procedures and principles, extensive understanding of financial, operational, market, and credit risk and knowledge of IFRS
* Solid Tax exposure
* Effectively manage multiple smaller financial services engagements simultaneously as necessary
* Professional Certification - undergraduate or master's degree
* Candidates must be in possession of a university degree in Accountancy, or have completed their ACCA or ACA professional qualification