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# Example of Audit Senior Job Description

Our growing company is looking for an audit senior. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for audit senior

* Participate in ongoing professional development and training sessions
* Assisting managers in leading complex accounting engagements
* Reviewing and assisting staff auditors
* Full scope financial auditing and reporting
* The completion of substantive procedures which support the external auditor’s opinion, including the review of account reconciliations, performance of process walkthroughs and analytical procedures
* Prepare formal written reports setting forth recommendations for local, division and Corporate management to strengthen and improve operations, identify cost or efficiency savings
* Some travel to audit regional offices may be expected, usually less than 10%
* Collaborate with Principals/Managers/Directors to ensure effective communication and service delivery
* Perform audits, reviews and compilations for clients in various industries including but not limited to SEC, middle market private and not for profit
* Tests financial, operational and other processes as per Audit plans and methodologies

## Qualifications for audit senior

* CPA exams completed
* Ability to identify and propose resolutions to complex accounting issues
* Proficient in preparation and review of work papers and the resultant financial statements
* Experience in the manufacturing and distribution industries a plus
* 75% of the time will be spent in our Overland Park office
* Conduct data extraction, analysis, and security reviews utilising software tools (when applicable).•Identify, develop, and document audit issues and recommendations using independent judgement concerning areas being reviewed