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# Example of Audit Senior Consultant Job Description

Our innovative and growing company is looking for an audit senior consultant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for audit senior consultant

* Utilizes a thorough understanding of complex information systems to manage multiple Information Technology audit projects and staff assigned to the projects to achieve the scope, timing and objectives of each assignment
* Works with project teams and audit customers to create plans for accomplishing project objectives
* Communicates overall summary of audit results to management on a regular basis and alerts management to unusual or high-risk situations requiring immediate action
* Provides consulting support on Company initiatives and with management as a subject matter expert on information technology controls
* Completes audits in accordance with industry standards and guidelines
* Manages facilitation of audits with regulatory agencies or other 3rd parties
* Develops and mentors systems audit staff
* Plan and execute the day-to-day activities of IT audit engagements, including SOX/JSOX management testing, SSAE 16 (SOC I, II, III), IT controls (general and application) related to external audits, various internal audits, FDICIA IT Risk Assessments, HIPAA Security Risk Assessments
* Performing quality checks and monitoring back end audit workflow
* Identifying and troubleshooting issues that occur

## Qualifications for audit senior consultant

* Recognized professional designation (CIA, CPA)
* Minimum of three (3) years of professional experience, preferably in audit
* Four (4) to seven (7) years of audit experience (financial statement audit, compliance audit, recipient / contribution audit)
* Undergraduate or Graduate degree in a relevant field (Accounting, Finance, Business, Economics)
* BS Degree in Accounting or Finance related field
* Visio experience is a plus