Downloaded from <https://www.velvetjobs.com/job-descriptions/audit-risk-management>

# Example of Audit & Risk Management Job Description

Our innovative and growing company is searching for experienced candidates for the position of audit & risk management. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for audit & risk management

* Lead a team of senior manager, managers and professional auditors
* Ensure the team provides leadership, coaching, performance management and personal development support
* Ensure competent and sufficient engagement resources are retained, with relevant skill sets to meet each audit and our annual plan
* Raise the technical knowledge of the group through managing attendance at various courses, seminars and in-house training, researching and sharing information
* Ensure the team provides effective direction, coaching, and instruction to staff assigned to an engagement
* Documenting the results of work performed in the Department's automated workpaper system according to Departmental methodologies and documentation standards
* Developing and documenting audit findings in a clear and concise manner
* Being responsible for the overall strategic technology vision and delivery of the GRC and Audit programs
* Directing the Program / Project Manager, Development teams and Architects for all projects in the Book of Work
* Analysing, identifying and appraising possible risks and issues that could impact the realisation of the intended strategy and resolving them

## Qualifications for audit & risk management

* Must possess an ability to concentrate and remain focused in a time-pressured environment with, at times, tight deadlines due to quarter end deliverables
* The responsibilities are performed in a standard office environment with the work involving reading, significant computer and telephone usage
* Bachelor's Degree in Information Systems or related field, or equivalent experience
* CISA, CISM, CISSP, CGEIT or CRISC certification, a plus
* Big 4 Consulting & Financial services industry experience preferred
* 7+ years in the banking industry within a risk management function and/or internal audit function