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# Example of Audit Consultant Job Description

Our innovative and growing company is looking to fill the role of audit consultant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for audit consultant

* Analyzes and evaluates trends, identifies control gaps, and recommends more complex solutions and/or procedural changes
* Collaborates with appropriate internal stakeholders
* Collaborates with management to determine quantifiable gauges of business results and to develop metrics/criteria to be utilized as measurements/benchmarks for quality assurance reviews/testing purposes
* Collaboratively develops quality assurance goals and scorecards with line of business management teams
* Communicates review findings to appropriate parties and recommends more complex corrective action plans to control weaknesses
* Conducts more complex reviews and testing procedures to determine compliance with critical and required controls
* Develops more complex quality assurance and control reviews to identify and remediate quality issues and gaps in business procedures, processes or systems
* Identifies and communicates more complex financial implications of identified risks to management
* Identifies more complex internal control gaps in business procedures, processes or systems, and initiates appropriate remedial action
* Prepares and evaluates quality assurance and control process documentation to adequately document testing performed and to support conclusions reached

## Qualifications for audit consultant

* Minimum five to seven years of experience
* Typically a CPA and may have MST and/or MBA or other advanced degree in taxation
* Exhibit self-confidence with an independent mindset and approach
* Frequent contact with internal and external contacts the Audit Director
* Bachelor’s Degree in Accounting, Information Systems, Computer Science, Business Administration or related field
* Minimum of 5-8 years of progressive experience within a large, complex, multinational company