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# Example of Athletic Coach Job Description

Our company is looking to fill the role of athletic coach. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for athletic coach

* Exhibits and mentors the student-athletes in good sportsmanship and fair play
* Ensures that all student-athletes on their team are guaranteed participation time in all practices and games
* Attends the rules interpretation meeting and training(s)
* Attends the mandatory Coaches’ Meeting sponsored by the Office of Sports Administration
* Monitors their student-athletes progress on the court and in the classroom
* Monitors the conduct of their student-athletes for the duration of each practice and game
* Provides a safe environment for the student-athletes by checking the playing area and equipment before each practice and game
* Instructs student athletes in the basic rules and fundamentals of the sport
* Assist in implementing training programs for Athletic Development Program
* Implement athlete registration and evaluations and assists in maintaining evaluation database

## Qualifications for athletic coach

* Must legally be able to work in the United States
* Valid driver's license and must be able to successfully pass driving record check
* Proficiency in software applications to develop spreadsheets, databases, and do word processing
* Knowledge of District organization and operations as required for this position
* One (1) to three (3) years of experience teaching or advising
* Must be available to work week days during before and/or after school hours for practice and meets, also on Saturdays for games