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# Example of Associate Sourcing Manager Job Description

Our company is growing rapidly and is hiring for an associate sourcing manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for associate sourcing manager

* Manages supplier selection process and ensures supplier selections are based on sound selection criteria such as Total Value of Ownership (TVO)
* Works with Legal to establish and execute optimal contract terms and conditions with suppliers
* Develops implementation and transition plans to ensure sourcing benefits are fully realized
* Develops global strategies identifying market trends and dynamics to generate defined plans for cost savings, risk assessment and mitigation, and sustainable sourcing strategies
* Analyzes total spend data in combination with identified market trends and dynamics to prioritize and sourcing initiatives within designated spend categories
* Works with Quality Assurance and Regulatory Compliance to ensure quality in supplier base
* Participates in supplier audits and assists in generating purchase specifications
* Build and execute a Global category strategy that delivers strong service to our stakeholders at best total cost as part of a best in class approach to managing the category
* Participates in and/or leads action plans to address specific category strategies
* Leads research of supply markets, industry trends and identifies category or industry-specific leverage opportunities

## Qualifications for associate sourcing manager

* Bachelor’s degree in a field of biomedical science (Cell Biology, Immunology, Physiology, Neuroscience, Biomedical Engineering)
* Ability to speak and present effectively to peers and Management
* Familiarity with biotechnology Business Development environment
* Familiarity with biotechnology Product Management and technology commercialization
* Significant experience working within the logistics sector, either working for a shipper
* Good understanding of the cost drivers, market supply base, demand drivers and typical value levers relevant to logistics sub-categories (such as road transport, ocean/air freight, warehousing ) and the ability to converse credibly with client stakeholders on these topics