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# Example of Associate, Retail Job Description

Our company is growing rapidly and is hiring for an associate, retail. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for associate, retail

* Assists with execution of visual merchandise plans
* Assists with receiving and price marking of shipments
* Ensures all customer problems are resolved quickly and to the satisfaction of the customer
* Completes required financial paperwork and may assist with financial reporting including daily sales, close-outs and bank deposits
* Recognize potential theft/loss situations assisting to deter theft
* Maintains the sales floor by restocking shelves, checking in vendors, updating pricing information and completing inventory management tasks as directed by store manager
* May assist with weekly replacement orders
* Ensures safe and clean environment adheres to all hospital and departmental infection control procedures
* Adopt individual sales goals store sales and KPI targets, and use all available store resources to meet this target
* Applies Customer Service standards to meet or exceed customers' expectations

## Qualifications for associate, retail

* High level of attention to detail and team player
* Those applying for positions at the Gun Counter, Hunting, or Customer Service must be 18 years of age or older and either have, or be willing to obtain, a P.A.L
* Full-time applicants require open availability including evenings and weekends
* General knowledge of outdoor products and retail practices and procedures is preferred
* Years in a sales or customer service environment would be an asset
* Those applying for positions at the Gun Counter must be 18 years of age or older and either have, or be willing to obtain, a P.A.L