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# Example of Associate, Quality Assurance Job Description

Our innovative and growing company is hiring for an associate, quality assurance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for associate, quality assurance

* Alerts management of any errors or issues that are found
* Materials management nonconformance disposition and release activity as applicable
* Ensures all required processes and procedures are followed during testing/scanning
* Coordinate with application owners and developers
* Produce quality documentations, preparing and executing test/scanning plans and delivery reports
* Providing estimates for application/software testing or scanning
* Ensure testing/scanning is conducted as per agreed timelines
* Provides quality feedback to various customers and conducts delivery meetings
* Performing instrument installation and maintenance and analytical method development
* Performs quality reviews and approvals of batch records

## Qualifications for associate, quality assurance

* 1+ years using Git
* Experience with HP UFT (QTP), SQL, UNIX/Linux, Python and performance testing would be added advantage
* Bachelor’s degree in biological sciences or related field, or equivalent experience
* 2-3 years of practical experience in software/hardware development and/or software/hardware test/quality assurance engineering
* Good troubleshooting and analytical skills is highly required
* Ability to use different types of test equipments such as oscilloscope, spectrum analyzer, power meter and amp meter