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# Example of Associate, Lead Job Description

Our company is looking to fill the role of associate, lead. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for associate, lead

* Complete Charge of warehouse operations for this location
* Main contact to sales department in branch on all issues in warehouse
* Leadership.Mentor, coach and encourage assigned team of associates, facilitate an effective workflow
* Registration & Verification
* Billing & Payments
* Provide technical support and training to staff members
* Relays messages and job assignments from supervisors to staff members
* Provides employee performance feedback to supervisors
* Ensures value stream is practicing 5s
* Communicates schedules to staff

## Qualifications for associate, lead

* SAP or other WMS system experience highly desired
* 18+ months of warehouse experience (outbound processing preferred)
* Ability to professionally lead diverse staff by example and handle light supervisory duties
* SAP or other WMS system experience a plus
* Experience operating warehouse equipment preferred
* Use of SAP software is preferred