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# Example of Associate Director, Finance Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of associate director, finance. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for associate director, finance

* Coordinate the efforts of multiple subject matter experts to optimize and standardize processes across all major UHG benefits segments and their respective finance teams
* Coordinates with corporate and segment accounting teams to ensure changes in accounting treatments get recorded accurately across all impacted legal entities and are included in subsequent forecasts
* Build a high performing staff with a proactive and service oriented mindset
* Manages the department including interviewing, hiring employees, conducting performance evaluations, and encouraging skills and career development across the team
* Direct or assist in special projects as requested
* Prepare and review monthly budget variance reports for Sr
* Develop project charters identifying the business case and ROI for new transformation projects
* Establish and implement initiative audits and testing to ensure results match projections
* Comprehensive ownership of detailed financial model to forecast, measure, and validate revenue lift and service level incentives achieved for end to end clients
* Build strong partnerships with Optum360 transformation and operations teams and the client relationship management team

## Qualifications for associate director, finance

* Demonstrable passion for UHG
* Corporate finance knowledge
* Advanced proficiency in a variety of financial planning and reporting software
* Direct experience in financial management, including budget management, reporting, financial modeling, and financial analysis
* Management experience facilitating research within a university
* 8+ years accounting, audit or finance experience with escalating levels of responsibility