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# Example of Associate Audit Job Description

Our innovative and growing company is looking for an associate audit. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for associate audit

* Analyzing financial and/or operational data to assess the adequacy/effectiveness/efficiency of business processes and to identify trends and root causes of business issues
* Participating in the development of new audit processes and ongoing process improvements, including leveraging technology to gain efficiencies and maximize audit scopes
* Providing progressive and creative input that will drive greater efficiency and add value to the audit process
* Reports to the Audit Senior and Audit Team Lead on each engagement and administratively reports to an Audit Strategist
* Must be willing to travel up to 25% of the year both domestically and internationally
* Interface with the client on a day-to-day basis, manages and executes specific tasks within estimated time frames and budget constraints
* Independently perform a major segment of the A-123 audit
* Assist clients and staff to develop client and project risk assessments, and implement opportunities
* Prepare financial statements and related reports as assigned by senior
* Collaborate with Seniors to ensure effective communication and service delivery

## Qualifications for associate audit

* Advanced degrees/Professional certifications desired
* Bachelor degree or above with strong academic credentials (minimum GPA of 3.2) in Accounting, Finance, Economics, Business Management or related disciplines required
* Commitment to pursuing and achieving relevant accounting qualification
* 3-5 years audit (or business)experience within the financial services industry, preferably the asset management or brokerage business
* At least three years of progressively responsible experience in consulting and/or directly relevant industry experience in all aspects of project and task management
* Minimum of year of experience acting in a technical or functional lead capacity