Downloaded from <https://www.velvetjobs.com/job-descriptions/assistant-video-editor>

# Example of Assistant Video Editor Job Description

Our company is growing rapidly and is looking to fill the role of assistant video editor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for assistant video editor

* Revise media based on feedback from editors and production teams
* Support thumbnail production as needed
* Support producers during studio and field productions
* Create rough cuts
* Create language versions
* Sort footage/organize
* EditShare space creation & Project folder set up
* Ingesting and transcoding video footage
* Proxy file creation
* Syncing camera files with production audio files

## Qualifications for assistant video editor

* CATDV
* Must be extremely proficient in Adobe Premier, After Effects, Media Encoder
* Must have separate highlight reels that reflect skills in Editing and/or Camera
* Understanding of fashion films and production workflow is a plus
* Should have a desire to learn and understand the technical aspects of digital journalism
* Knowledge/Passion for Sports