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# Example of Assistant Plant Manager Job Description

Our company is looking for an assistant plant manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for assistant plant manager

* Excellent communication and leadership skills are required at associate and executive levels
* Must be able to effectively multi-task and problem solve in a fast paced environment
* Handles business confidential matters requiring discretion and judgment
* Extreme cold and heat (non-weather)
* Work with explosives (gasoline)
* Loud noise levels
* Leads and coordinates the activities of production/cooler supervisors, dispatchers/expediters, and other plant employees engaged in the production or load out of dairy products to ensure safety, quality, and customer standards are met
* Ensures that production/cooler supervisors work effectively with unionized employees to promote positive and productive working relationships
* Coaches and partners with non-union direct reports to effectively manage performance
* Actively promotes safe work behaviors and holds self and direct reports accountable for following safety rules and regulations

## Qualifications for assistant plant manager

* Finance and accounting skills involving knowledge of arithmetic, algebra, geometry, calculus, statistics, and their applications
* Must pass a pre-employment drug screen and criminal background check
* Five combined years of construction, testing or plant production operation supervision experience is required
* At least five combined years of experience operating, troubleshooting and solving problems with equipment, vendors, suppliers and customers is required
* Bachelor’s Degree and 3 plus years’ industry experience or 5 plus years in industry with management experience
* Bachelor's degree in Construction Management, Engineering (preferably Mining or Civil), Mining Technology or related discipline or equivalent experience required