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# Example of Assistant Instructor Job Description

Our growing company is looking for an assistant instructor. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for assistant instructor

* Review and maintain clinical affiliation agreements
* Compile, organize and evaluate clinical year (i.e., Typhon) data
* Work closely with members of the Clinical Team in ongoing accreditation compliance
* Small group teaching/course coordination
* Lecture in areas of expertise/interest/need within the PA curriculum
* Assist in student advising and mentoring
* Approximately half the program freshmen in a colloquium in the fall (1 credit)
* Leading lecture and lab components of Physical Therapist Assistant courses
* Lead and/or assist in the lecture and laboratory components of courses in the Associate of Science in Physical Therapist Assistant program
* Conducts and assists the Chief Pilot with annual recurrent proficiency checks in accordance to FARs

## Qualifications for assistant instructor

* Master’s degree with state OT/OTA licensure
* Effective in directing and evaluating student learning and laboratory performance
* Teaching experience or aptitude
* Knowledge of current OT practice standards, ethics, OT domain and process, and scope of practice
* Commitment to continuous curriculum enhancement and application of best practices
* Discipline-specific workplace experience required