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# Example of Assistant Designer Job Description

Our innovative and growing company is searching for experienced candidates for the position of assistant designer. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for assistant designer

* Represent the Company's interest of universal and consistent fit and proper construction
* Assist Technical Designer with daily tasks
* Sit in/ assist on fit sessions
* Assist Technical Designer in creating/ writing/ updating reports
* Measure samples against required specifications and report results
* Consistently manage communication with Designers, factories and vendors
* Update patterns to be sent to factories
* Executes tech packs, utilizing Adobe Illustrator for flat and technical sketches, prepares pitch and trim sheets under supervision of Sr
* Manage technical package process from drawing and design detail spec’ing, to creating the Bill of Materials, managing the hand-off to production
* Support the technical designer in fitting

## Qualifications for assistant designer

* Must have experience in freehand design sketching
* Microsoft proficient, preferred knowledge of Illustrator and Adobe Photoshop a plus
* Proficient with MAC operating system with Adobe Creative Suite (including Photoshop, InDesign, Illustrator and Acrobat) and software including Pages, Keynote, Final Cut
* Bachelor of Arts or Bachelor's degree in Fine Arts specializing in Fashion Design
* Able to juggle multiple tasks in a fast paced environment
* Ability to multi-task and adjust in a rapidly changing environment