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# Example of Assembly Supervisor Job Description

Our growing company is searching for experienced candidates for the position of assembly supervisor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for assembly supervisor

* Complies with all required employment laws and OSHA regulations and policies
* Supervises manufacturing personnel in the assembly areas
* Effectively supervises individuals which include performance management, conflict resolution, work scheduling, training, and successful accomplishment of delivery and quality objectives
* Handles personnel issues and assists subordinates with any problems that may occur during shift
* Makes periodic rounds to ensure assembly lines are being run to safe and efficient standards as documented in the validated process
* Fully completes all other duties as assigned by Assembly Manager
* Must carry out supervisory abilities in accordance with Westmed, inc. policies and applicable laws
* Climate in which people want to do their best
* To feel good about being a member of the team, unit, and/or the organization
* And organized manner

## Qualifications for assembly supervisor

* Ability to bend, stoop, grip, reach and lift up to 40 lbs
* 2+ years experience in a manufacturing environment and ability to work second shift
* Team leader/ Supervisor experience required
* Prepare, edit and maintain technical documentation for production
* Responsible of providing training for employees under your supervision
* You have good interpersonal skills, good judgment and capacity to work in a team environment