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# Example of Assembly Operator Job Description

Our company is searching for experienced candidates for the position of assembly operator. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for assembly operator

* Report to assigned work area at scheduled time
* Assemble / label corrugate for display build
* Assemble / label correct mix of products for display
* Package / label assembled display in master shipper
* Build skid of assembled displays for storage in warehouse
* Retrieve products to fill sample requests and display components as needed
* Fulfill employee purchase orders for onsite distribution
* Conduct general housekeeping daily
* Follow instructions and direction from lead person and/or supervisor
* Work in a safe manner and obey all safety rules

## Qualifications for assembly operator

* Ability to read simple drawings
* Ability to work from drawings, routings, verbal and written instructions
* Ability to work from detailed instructions and making of minor decisions, involving the use of some judgment in carrying out instructions and standard procedures, methods, or practices
* Must be willing to submit to a background check and drug test
* Must communicate effectively in English
* 1 year previous experience in assembly operations is preferred