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# Example of Assembler Job Description

Our innovative and growing company is searching for experienced candidates for the position of assembler. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for assembler

* Accurately preps materials or assembles parts in trays and wraps trays to specification as outlined in job work order packet
* Completes daily goals and has attention to detail in daily job
* Prepping product or boxing product into containers has very good attention to detail in performing all tasks
* Assemble, install and inspect components
* Arm-hand steadiness with hand to eye coordination a must
* Comfortable working with very small fragile parts in a clean room environment
* Assembles according to specifications
* Assists others during assembly of components in area of expertise
* Completes required assembly documentation, check sheets, ECRs, MRRs and material movement paperwork
* Resolves routine questions and problems in mastered subassemblies

## Qualifications for assembler

* Ability to operate high pressure test equipment, Hydro and nitrogen gas
* Steel toed shoes are required when you start
* Minimum of 1 year assembly experience in an electro-mechanical assembly environment following written procedures
* Basic understanding and use of mathematics
* Experience driving forklift helpful
* Job requirements typically range from fine/detailed work to large assembly operations requiring assemblers to stand on an OSHA approved elevated platform