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# Example of Assembler Operator Job Description

Our company is growing rapidly and is looking for an assembler operator. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for assembler operator

* Perform detailed trimming and/or cleaning of manufactured parts
* Keep work area clean throughout the entire shift, prep the area for the next shift
* Communicate during shift change with the employee(s) that is relieving them of their tasks
* Count and/or pack parts according to the provided instructions
* Expected to participate in continuous improvement and FBS processes as appropriate based upon assigned levels
* Maintain communication with manufacturing support staff
* Complete required paperwork timely and efficiently
* Maintain assigned work station in an organized and clean manner
* Follows all business and safety guidelines
* Responsible for all duties dictated by the Quality System Procedure Manual

## Qualifications for assembler operator

* Read and understand manufacturing diagrams
* Able to sit/stand at work station for the shift
* Any extrusion experience a plus
* Ability to thoroughly interpret production or engineering prints, production planning information and assembly aids such as illustrations and wiring diagrams
* Accurate color vision, near vision, and depth perception and other vision capabilities required
* Adept hand-eye coordination and arm-hand steadiness