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# Example of Asphalt Plant Operator Job Description

Our company is looking for an asphalt plant operator. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for asphalt plant operator

* Ability to operate the computer blending and load out controls in the plant control house
* Communicate with the crew what the scope of work for the day will be, types of mixes to be made, materials to be shipped or received and amounts
* Load and dispatch trucks to assigned jobs
* Insure no trucks leave the plant if overloaded
* Work with QC Department to insure quality standards are maintained on materials
* Keep up with daily sales and production using whatever reporting methods are required by management
* Communicate with customers or sales department on current status of orders
* Responsible for a safe work environment for themselves and co-workers, including following all company policies and OSHA/MSHA regulations for safe working procedures and environment
* Responsible for ensuring daily maintenance of plant is completed and plant is kept clean
* Assist in training less-experienced employees on the proper operations, servicing, and repair of the plant to develop their abilities

## Qualifications for asphalt plant operator

* Safely maintain asphalt plant grounds by shoveling dirt, stone, and asphalt
* Safely operates skid steer and/or BobCat equipment, among other equipment
* Perform preventative maintenance to plant equipment
* Basic knowledge of skid steer and/or BobCat equipment operation
* 3 - 5 years asphalt plant experience preferred
* Experience with working in Asphalt Plants