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# Example of Architect Enterprise Job Description

Our company is growing rapidly and is looking for an architect enterprise. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for architect enterprise

* Contributing to ITIS Practice initiatives (knowledge creation/dissemination, process definition/implementation, mentoring )
* Develop and support the Enterprise Architecture governance process
* Facilitate and support the enterprise architecture board (EAB) and associated architecture and engineering sub-committees and working groups
* Update when necessary and maintain the processes for EAB and associated architecture and engineering sub-committees and working groups
* Develop and support pre-read evaluation packages for board meetings
* Summarize evaluation package results and associated decisions
* Developing documents to support the enterprise architecture board
* Support EA-related OCIO and division-level governance activities as directed
* Support policy development in support of enterprise architecture governance
* Record and transcribe all board, sub-committee, and working group meeting notes and maintain said documents on the EAO team site

## Qualifications for architect enterprise

* Researches and recommends new emerging technologies, techniques and tools as required
* Working knowledge of multi-user, multitasking operating system
* Experience of at least one of the commonly used methods, notations and tools
* Experience of ‘system of systems’ architecture development, partitioning of functionality among applications and components and application interfaces/interoperability concerns
* Certified in IT Architect
* Researches and recommends new emerging technologies, techniques and tools as