Downloaded from <https://www.velvetjobs.com/job-descriptions/aquatics-director>

# Example of Aquatics Director Job Description

Our company is looking to fill the role of aquatics director. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for aquatics director

* Maintain working knowledge, inventory and maintenance of the scoring and timing equipment
* Manage and maintain adequate inventory of supplies, equipment and chemicals to safely operate all pools and serve as Hazardous Materials Coordinator for the CRC Dept
* Develop and implement a reporting and record-keeping system to include preparing reports on aquatic facilities and equipment, tracking pool operations and performance along with tracking the pool operational history
* Prepare an annual Swim Program Budget for approval by General Manager
* Hire, train, and direct all swim staff, including swim lesson instructors, lifeguards, and coaches
* Plan, manage and oversee aquatics programs with effective communications of Summer & Year round swim teams, SCRA Swim School, and seasonal lifeguards
* Promote swimming programs and activities to members
* Promote the club
* Manages the daily operations of the NSU aquatic facilities
* Coordinates the operations of swimming and diving competitions, aquatic related tournaments

## Qualifications for aquatics director

* Assist the Director in all aspects of administrative duties related to staff and park operations including
* Thorough knowledge of Waterpark Management including the following
* Extensive knowledge of local fire codes and regulations relating Water
* Bachelor’s degree from an accredited college or university in physical education, recreation, sports administration or a related field
* Work experience in an aquatic and/or recreational sports setting supervising programs, highly desirable
* Demonstrated knowledge of lifeguard safety skills and water safety instruction