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# Example of Apprentice Job Description

Our growing company is hiring for an apprentice. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for apprentice

* Recruitment Advisor
* HR Systems and Analytics Advisor
* L&D Team
* To install, inspect, adjust, lubricate, troubleshoot and repair all plant and equipment
* Working under the supervision of trained personnel in learning how to safely perform job functions across all areas of manufacturing
* Attending assigned Gaston college courses and competing progressively more challenging job-related instruction
* By successfully completing this program, graduating apprentices can earn college credits Apprenticeship Certificate recognized by the US Dept of Labor
* Understand and use SMAW equipment
* Apply safe work practices and procedures when using GTAW
* Able to pass the CWB "S" class ticket in the flat and horizontal positions with either SMAW or FCAW depending on what process is required for the job

## Qualifications for apprentice

* Effective Communication and Presentation– Communicates clearly, concisely, and persuasively with customers and internal stakeholders, demonstrating effective written, verbal, and listening skills
* Negotiating and Gaining Commitment– Helps align stakeholder interests to create a win/win balance that demonstrates mutual benefit, increases the probability of commitment and drives opportunity to closure
* Minimum one year experience in electrical trade (or related field), HVAC refrigeration trade (or related field), and emergency backup systems (Generators, UPS), preferred
* Must be at least 17 years of age on 1st April 2016
* Must possess a class A Commercial Driver’s License (CDL) or a CDL permit prior to entering job classification
* Must meet all Department of Transportation (DOT) regulatory requirements under section 391 of the Federal Motor Carrier (FMC) regulations