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# Example of Applications Project Manager Job Description

Our growing company is searching for experienced candidates for the position of applications project manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for applications project manager

* Creates and maintains standard project management deliverables leveraging appropriate methods and practices to manage and control the project
* Influences operational and executive leadership within the business areas to create and maintain alignment around the project business objectives, measurable benefits, success criteria, scope, and constraints impacting project delivery
* Managing an application projects through the entire lifecycle, from ensuring that the projects are defined and scoped with solid business cases
* Create, document, implement, and test, as applicable, accounting and financial systems (Microsoft Dynamics NAV (Navision) general ledger & SAP Business, Planning and Consolidation (BPC) system)
* Facilitate upgrades, modifications and general maintenance with the IT team
* Implement efficiencies in existing processes through report generation and application development (no programming language knowledge or experience required)
* Develop tools for reporting, analyzing, and reconciling financial results leveraging tool sets currently in place
* Maintain accounting system controls, databases, utilities, integrations and chart of accounts
* Research complex system capabilities and train accounting, finance team and all impacted employees on application use
* Liaise with accounting/finance management and information technology personnel to communicate business requirements and changes to process

## Qualifications for applications project manager

* Manages scope to ensure commitments are achieved within agreed on time, cost and quality parameters
* Implementation experience with global ecommerce applications supporting med-large business
* Perform business analysis functions such as requirements gathering
* Responsible for leading projects typically between $1,000,000 - $10,000,000 through the end to end project delivery lifecycle
* Experience in Life-Admin systems is a must
* Requires demonstrated experience in design and enunciation of BI application architecture and related technology infrastructure, including design and implementation