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# Example of Anti Money Laundering Analyst Job Description

Our company is hiring for an anti money laundering analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for anti money laundering analyst

* Work with Credit Analyst to determine overall risk and acceptance of customer
* Conduct research and analysis to identify suspicious activity
* Analyze customer traits, trends, behaviors and transactional activity for potential fraudulent activity including card testing
* Conduct monthly monitoring of customer web-sites and U.S. OFAC and other government sanction lists
* Thoroughly investigate suspicious activity to eliminate false positives
* Publish appropriate internal and external reports of suspicious activity
* Provides feedback in the development of strategies to alleviate operational issues and Ensures compliance within the area of responsibility
* Act as on-shore investigator and liaison in investigation and reporting management between Financial Crime Compliance teams and other stakeholders, including off-shore review teams
* Help in developing appropriate metrics and reporting for consumption by business and senior management in Compliance
* Assist in the development of an investigation and enhanced due diligence function in Australia

## Qualifications for anti money laundering analyst

* Knowledge of underwriting system (ALSCOM), XAM host system, and other software/systems used by the Bank and Indirect Lending
* Strong knowledge of and experience with MS Office products including, Excel, Word, and Power Point, and Sharepoint
* Knowledge of indirect lending procedures and industry a plus
* AML Program Knowledge
* Associates or Bachelor’s degree Working knowledge and understanding of OFAC, BSA/AML, and USA PATRIOT Act and risk management principles
* This position has a reporting relationship directly to the Quality Assurance Manager