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# Example of Animal Care Attendant Job Description

Our growing company is searching for experienced candidates for the position of animal care attendant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for animal care attendant

* Assisting Doctors and Technicians when necessary - including holding patients, communicating with clients regarding patient presentation at drop-off exams, socialization of kittens/puppies
* Assisting Receptionist with answering phones and taking payments when necessary
* Performing check-in / check-out process with clients of boarding pets
* Keeping clients informed as to how their pets are doing while in our care
* Bathing dogs and doing nail trims
* Cleaning and maintaining hospital premises both inside and out
* Working on a computer and iPad to maintain patient files and treatment schedules
* Feeds and waters small animals according to schedules and instructions
* We offer competitive compensation along with a comprehensive benefits package, including, medical/dental/vision and paid vacation, 401(k), generous personal pet care discounts, and more!
* Assisting Doctors and Technicians with patients

## Qualifications for animal care attendant

* Working with front desk and medical teams to ensure exceptional care of pets during their boarding stay
* Scheduling flexibility to include days, nights, weekends and holidays
* Must treat animals with care and respect and work well with them
* Must enjoy keeping pets and kennels clean
* This position requires the ability to walk, bend, stand and reach constantly during a
* Large Animal handling experience including feeding and providing basic care and working with fractious animals