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# Example of Analyst Quality Control Job Description

Our company is growing rapidly and is looking to fill the role of analyst quality control. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for analyst quality control

* Record results of testing in laboratory workbooks, directly on report forms or into the laboratory computer system, making standard calculations as required to obtain final results
* Demonstrate advanced knowledge of Windows and laboratory instrument software
* Provides expertise and support on local regulation relating to quality
* The position will be responsible for supporting, leading and assisting Compliance, Internal Audit, Legal and Loan Servicing Management in the implementation and maintenance of internal, vendor, state, or Federal audits
* Perform chemical assay of solutions general laboratory maintenance
* Assist in preparing for and participating in FDA audits, customer audits
* Conducts testing using approved analytical methods
* Conducts testing of raw materials, intermediates, final products, or stability samples
* Conduct biological, chemical and physical analyses on raw materials, initial, in-process and final products, and samples collected from the environmental monitoring programs at manufacturing facility
* Testing as required supporting microbial identifications, bioburden analysis, biological indicators, growth promotion, water, and sterility groups

## Qualifications for analyst quality control

* Able to read blue prints and mil specs
* Proficiency in Microsoft Word, Excel, Outlook, PowerPoint, Microsoft Access, or Crystal Reports is necessary
* BS with 3-5 years, MS with 3 – 3 years of Quality Control experience or PhD molecular biologist or biochemist preferred with 1-2 years of Quality Control experience
* Experience in environment monitoring and in investigating the sources of pollution and contamination
* Experience in Bioreactor techniques
* Experience in Clean Room Operations desirable