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# Example of Analyst, Quality Assurance Job Description

Our company is growing rapidly and is looking for an analyst, quality assurance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for analyst, quality assurance

* Support Production Release Validation Process Reports
* Daily Test Execution report (daily during testing) - consists of Test Execution Highlights, Scenario Status, and Defect Summary
* Project Issues (as discovered during testing)
* Defect summary (weekly during testing, available on request)
* Build deliveries - Assemble and deliver milestones, demos, and final builds
* Track and report crashes sent by the development and publisher QA teams
* Quote hours to complete testing of projects
* Coordinate testing timelines for projects based on hours needed and project timeline
* Work closely with Business Analyst to ensure accurate documentation of product software requirements
* Document test activities so bugs can be reported to our Developers and ensure that retesting can take place to confirm that problems encountered have been resolved

## Qualifications for analyst, quality assurance

* Test Data Engineering tools usage like CA Test Data Manager
* Experience with Charles Debugger, Fiddler, Firebug, Chrome Dev Tools
* Minimum 5+ years of experience in manual testing, testing tools, writing test plans, and reviewing test cases
* Strong IT skills and math/quantitative background is a plus
* Must have excellent communication skills and also have strong organizational and problem-solving abilities
* Candidates should have a Bachelor's degree in Computer Science or a related field