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# Example of Analyst, Intelligence Job Description

Our company is growing rapidly and is looking for an analyst, intelligence. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for analyst, intelligence

* Research and analyze key business drivers, competitive environment, opportunities, trends, and operating metrics based on that data
* Interact with business stakeholders to provide solutions that address business data analytic requirements
* Interact with the technology team to provide written requirements for data requests, and validate the output meets the business need
* Create and maintain data request templates used across business organizations
* Become proficient in the data model and data structures to be able to efficiently respond to business queries and requests
* Assist in requirements gathering and create system and user documentation
* Assist database developers in creating and maintaining up to date documentation of the data model and field level mappings
* Collaborate with Project Management to manage and prioritize backlog of requests and communicate delivery plans
* As a Business Intelligence Analyst, you would be responsible for gathering requirements and data analytics, perform GAP analysis with the use of Qlikview within a large data warehouse
* Based on User Requirements Documentation, collaborate with the development team and subject matter experts to define solutions to develop the architecture of the selected reporting solution

## Qualifications for analyst, intelligence

* Expertise in drafting reports, creating figures and representing statistical data
* Ability to work with large-scale databases
* Proactivity, innovation and autonomy
* Structure, strategy and rigour
* Ability to develop and maintain good interdepartmental relations and communicate with colleagues at all hierarchical levels
* Expert-level skills in Excel required, , macro, advanced formulas, interactive charting, pivot table and chart