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# Example of Analyst, Financial Planning Job Description

Our company is hiring for an analyst, financial planning. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for analyst, financial planning

* Provide reliable financial, sales, and operational analysis to partners, driving growth and operational efficiencies including month end processing, management review of budget vs
* Prepare monthly open commitments report and work with the business to ensure all spend is correctly accounted, goods receipted and accrued where necessary, work with the BU on PO Closures
* Other ad-hoc activities including LT reviews, presentations, productivity programs, as required to support client and team requests
* Support DTC departments’ development of an annual budget
* Set up monthly forecasting and reporting tools for DTC departments
* Perform analysis of new potential retail locations – 20-40 new locations assessed annually
* Perform cause of change analysis relating to revenue, gross margin and operating expenses across the organization
* Participate in ad hoc projects to support key strategic initiatives
* Key metrics reporting to measure and track business performance
* Scope of work primarily includes working with the P&L, with some exposure to balance sheet and cash flow related financials

## Qualifications for analyst, financial planning

* Bachelor degree in Finance/ Accounting/ Economics/ Business Administration or above with at least 2 or more year job experience
* Ability to work effectively in a team environment (not only FP&A team but also across Finance including controllers team and Finance as a whole
* Strong system skills with ability to learn new systems quickly, eg
* Previous work experience in a corporate environment a plus
* Financial modeling a plus
* Must possess good organizational skills and flexibility