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# Example of Analyst Assurance Job Description

Our growing company is looking for an analyst assurance. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for analyst assurance

* Developing process to test pre-release features and verify functionality, contents, usability and software compatibility
* Partnering with designers and developers to provide feedback and support to deliver on common goals
* Develop, document and maintain functional test cases and other test artifacts like the test data, data validation
* Harness scripts and automated scripts
* Identify and potential quality issues per defined process and escalate potential quality issues immediately to management
* Creative solving of technical problems-to ensure the ability to translate technical requirements test plans
* Responsible for keeping up to date on current technology
* Attends training to ensure skill level in various technologies is at the level required to perform in current position
* Responsible for maintain timely and accurate information and accountable for the quality of information maintained
* By those they supervise

## Qualifications for analyst assurance

* Manages the defect triage process and ensures defects are logged with sufficient detail to facilitate root cause analysis
* Audit Certification from a certified body
* A minimum of 3-5 years experience in a GMP or similarly regulated facility
* Requires thorough knowledge of cGMPs for medical devices or pharmaceuticals regulations (21CFR, Part 210/211/820/58) and their appropriate application as needed to assure compliance
* Should have a minimum of 3 years of QA experience with at least 1 years hands-on, manual testing
* Good background in Data Base design in Microsoft SQL and/or Oracle