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# Example of Analyst, AML Job Description

Our innovative and growing company is looking to fill the role of analyst, AML. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for analyst, AML

* Bachelor’s degree (or corresponding education) preferred, or equivalent job experience in the financial services industry
* Knowledge of global law and regulations applicable to consumer protection a plus
* Must have advance, extensive and expert working knowledge of operational functions and sound internal control concepts
* Must possess a high degree of objectivity and display a global view
* Understanding of international regulatory bodies and organizations
* Developing User Acceptance Testing (UAT) scripts and providing project management assistance
* Good communication and presentation skills desired
* Identify and resolve problems following established guidelines, accounting for internal guidelines outside regulatory requirements
* Conduct location reviews within New Zealand
* Perform Agent and consumer enhanced due diligence

## Qualifications for analyst, AML

* A plus if the individual can write PL/SQL queries
* Proficient in Microsoft office, databases, and internet research
* Leadership and management of the people agenda within the team employee motivation and morale, training, capability development, succession and talent management
* Work with Management and the Bank's Compliance Department to identifying, review and implement process improvements - this includes reviewing thresholds, operating procedures and internal controls
* Assist with investigations of potentially fraudulent activity on customer accounts and work with management and the Compliance function to resolve
* The on-going maintenance and development of a robust control environment within the unit ensuring that all risks are appropriately managed and operational losses are minimised