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# Example of AML Analyst Job Description

Our company is growing rapidly and is hiring for an AML analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for AML analyst

* Investigate alerts generated by the AML engine those raised by Law Enforcement Agencies, or from other internal sources
* Analyse, identify and recommend improvements to processes and/or systems to meet the needs of the business
* Lead requirements workshops and meetings as required and co-ordinate analysis activities
* Collaborate with the business, technology groups and external vendors to analyse, prioritise, document and communicate business requirements
* Plan, estimate and report on Business Analysis activities and deliverables
* Review and revise documentation in light of any new information and/or changes to initial assumptions, including implications for project time, cost, quality and risk
* Supporting testing, training and implementation activities to ensure the successful delivery of the overall business and technology solutions
* Prepare business impact and risk assessments for the proposed change and/or recommended business solution that mitigates the risks with associated costs and benefits
* Regular status reporting as it relates to the project on deliverables, risks and issues
* Investigate potentially suspicious activity arising from account surveillance

## Qualifications for AML analyst

* Advanced knowledge of testing methodologies, implementing governance and methodology
* Advanced knowledge of SDLC, Project Management life cycle, Quality Assurance concepts and methodologies, test automation tools and practices, analytical skills and documentation standards
* Self-motivated and willing to work with minimal supervision in a rapidly changing
* Knowledge of Global Anti-Money Laundering systems and applications is an asset
* University (Bachelors of Science) and/or related working experience
* Minimum 7-8 years of QA experience, preferably with 3-4 years of QA lead experience