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# Example of Aircraft Maintenance Manager Job Description

Our innovative and growing company is looking to fill the role of aircraft maintenance manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for aircraft maintenance manager

* Prepare budget and schedule for each aircraft maintenance and refurbishment project awarded
* Provide training, coaching and mentoring on the Quality Management System and the tools used companywide
* Provide input on quality strategies, goals, objectives and related metrics to ensure alignment with Company vision/strategy
* Provide regular reports on agreed metrics / key performance indicators as they relate to programme performance, contract requirements and customer expectation
* Support company efforts to ensure that deliverables comply with customer, company, quality, industry and regulatory requirements
* Main feed liaison for reporting audit results to all respective station(s) and department(s) to ensure execution of planned work load meets objectives
* Investigate Customer’s Services / Marketing generated issues that necessitate an audit and or a follow-up
* Establishes department audit performance goals and objectives aligning with divisional and company goals
* Maintains a high level of operational awareness in regards to the customer’s perception of the on board product
* Plans and actively manages appearance auditor’s staff and schedule without interfering with the maintenance activities

## Qualifications for aircraft maintenance manager

* You have computer skills necessary to learn and / or operate, word processing, spreadsheet, database, presentation
* Must have the ability to establish and maintain effective working relations with peers, supervisors and other work centers and to work collaboratively with other organizations to accomplish goals
* Execution of departmental strategy and business plan through direct leadership of department personnel
* Responsible for audits of express operation to ensure product is maintained and that the condition, cleanliness and workability standards are being similar to the same standards as the mainline fleet
* Findings from these audits will be communicated to senior management of both operations
* Responsible for identifying opportunities to reduce cost