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# Example of Air Traffic Controller Job Description

Our growing company is looking to fill the role of air traffic controller. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for air traffic controller

* Primary coordination point providing safe and efficient flow of arrival and departure surface operations within United’s area of jurisdiction
* Control movement of aircraft to achieve operational priorities, , International Focus flights, departures with curfews at the destination, FAR 117 concerns, high value departures
* Safely provide ramp control service to other carriers where applicable
* Coordination with the Local Airport Authority, FAA Facilities and other departments
* Coordinate with internal stakeholders for issues with gate availability, ramp congestion delays, adjacent gate restrictions, weather impacts, priority operations
* Assist in the separating and sequencing of departure fixes as required to optimize departure runway usage and flows
* Issue traffic advisories to arriving and departing aircraft operating within the non-movement area of jurisdiction
* Provide feedback on new processes
* Provide close positive control of multiple aircraft through interpretation of radar data presented on analog and digital display devices
* Communicate with aircraft using proper radio transmission procedures and protocols

## Qualifications for air traffic controller

* Candidates with direct experience as a CPC at the Memphis Air Route Traffic Control Center will have priority selection for the position
* The recent experience must have been performed at a similar type and level of ATC facility as the Portland Air Traffic Control Tower Facility
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* The recent experience must have been performed at a similar type and level of ATC facility as the Oakland Air Route Traffic Control Center
* Operational Experience with ATC simulators including scenario design for the Test and Training Lab is a plus
* The recent experience must have been performed at a similar type and level of ATC facility as the MSP Air Traffic Control facility