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# Example of Agile Program Manager Job Description

Our company is growing rapidly and is hiring for an agile program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for agile program manager

* Support Enterprise Agile teams to maintain the momentum of the initiative against a background of change and occasionally conflicting priorities
* Agile team members
* Agile adoption project management
* Agile project environment setup using Atlassian tools stack and goal setting for offshore Atlassian configuration managers
* Collaborating across all functions to ensure organizational effectiveness
* Participating in on-going change management as process business and technical scope is adjusted
* Encouraging and supporting development of teams and the program (team of teams)
* Providing feedback from teams and discuss business level impediments and process improvements
* Coordinate internal LBNL and other national laboratories for all R&D activities, timely progress on milestones and deliverables, and overall project performance
* Serve as primary operational and internal communications point-of-contact, identify problems and recommend and/or implement corrective action

## Qualifications for agile program manager

* Lean Six Sigma Black Belt certification is a plus
* Expertise in working effectively with distributed teams
* Ability to quickly establish credibility and rapport with technical team members functional managers
* Analyze data and metrics from multiple sources to build an understanding of trends, generate and evolve reporting formats to best communicate results and learnings, present findings
* Oversee important processes, coordinating with multiple stakeholders, following up, ensuring steps occur, and communicating status to ensure quality, repeatable results
* Assertive – must be able to ensure agile and scrum concepts and principles are adhered to, and not afraid to be a voice of reason and authority