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# Example of Actuarial Consultant Job Description

Our innovative and growing company is hiring for an actuarial consultant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for actuarial consultant

* Manage assigned client projects
* Participate in risk management activities such as Solvency II assessments, development and implementation of models, including projections for future Solvency II requirements
* Be involved in merger and acquisition tasks such as companies’ valuation, due diligence, joint-venture creation, profitability analysis, review of pension liabilities and technical provisions
* Provide support to the audit team by reviewing provisions and technical accounts and pension engagements (IAS 19)
* Participate in activities related to products and distributions such as tariff elaboration, segmentation and review of general terms and conditions
* Develop methodologies and direct analyses and studies measuring the effectiveness of programs
* Develop data extraction processes, databases, and reports of the costs and savings associated with programs
* Develop and Manage RFP templates for new products and product updates, and RateCards for Life Insurance products
* Provide implementation specifications for enrollment platforms, and test/validate the implementation
* Provide support to the Legal, Claims and Customer Service areas when detailed calculations are need

## Qualifications for actuarial consultant

* Resourceful, creative and assertive
* Able to thrive in an unstructured environment
* Willing to work late hours on occasion
* Willingness and ability to travel if and when needed
* Relevant degree (Business Management)
* At least 3-5 years’ experience working in an operations role and controlling and managing projects