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# Example of Activity Assistant Job Description

Our growing company is searching for experienced candidates for the position of activity assistant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for activity assistant

* Encourage community involvement in location and work with volunteers.Follow appropriate and adequate safety measures while on outings
* Assure residents are supervised at all times while in planned groups/outings, Assist in tasks related to resident as necessary
* Provides residents with opportunities and choice consistent with
* Assist in developing, leading or assisting and evaluating the effectiveness of programs to meet residents' needs
* Keep activity area free of hazards, and keeping harmful substances in locked storage and discards properly
* Self motivating, will train for competency and understanding of dementia, diet restrictions, policy and procedure
* Provides activities that meet residents’ needs
* Encourages community involvement in location and work with volunteers
* Assures residents are supervised at all times while in planned groups/outings
* Assists in tasks related to resident as necessary

## Qualifications for activity assistant

* Must possess high school diploma or its equivalent
* Must possess leadership ability and willingness to work harmoniously with and supervise other personnel and possess the ability to make independent decisions when circumstances warrant such actions
* Communicates any changes in the residents condition or behavior pattern to Activity Director
* Completion and passing score must be done within an allotted amount of time in order to be an Activity Assistant
* Required to complete training upon hired, in working with residents with dementia
* Associates/Bachelors Degree in Field/Related Field preferred