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# Example of Acquisition Manager Job Description

Our company is hiring for an acquisition manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for acquisition manager

* Identify legal requirements and government reporting regulations affecting the recruiting and hiring function and ensure policies, procedures, and reporting are in compliance
* Collaborate with multiple internal and cross functional teams on design, copy, email messaging, and develop new concepts (creative and written) for all channels that best leverage available promotional tactics techniques
* Assist in the development and execution of product enhancements to optimize user base
* Execute mobile acquisition tactics and develop strategies for Avast Consumer apps
* Manage contractual relationships with talent-related partners, , vendor management supplier, job boards, search firms
* Promote our talent brand while developing alternative programs to generate outside talent
* Define positions with hiring managers, identify critical needs and provide strategic solutions
* Assess the recruitment process to streamline it and build efficiencies
* Develop a community brand and strategic community partnerships
* Implement a sound process for developing ambassadors of talent within the site

## Qualifications for acquisition manager

* Ability to understanding of EMEA / Global organisation structure and context
* Well organised, ability to priorities and meet deadlines
* Ability to handle multiple projects/skills at any one time
* Good working knowledge of HR &/or Recruitment Systems
* Proficiency with electronic recruitment data technology (particularly an Applicant Tracking System) and other related software required
* Other European languages would be a distinct advantage like Polish, French, Russian or Italian