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# Example of Accounting Team Lead Job Description

Our growing company is hiring for an accounting team lead. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for accounting team lead

* Team Lead is required to act as a liaison between ICO, IT, business units and Management to make sure any changes in the processes related to process improvement, company organizational changes or system encasements are appropriately aligned
* Manage ICO projects to ensure team meets deadlines for deliverables related to ICO processes
* Coordinate training of the team members, prepare training materials as necessary
* Perform coaching and counseling to ensure the employees are perform according to expectations and company standards
* Submit month end accruals/adjustments to the shared service team
* DSO
* Provides complex and occasionally highly complex financial analysis for a cost of sales lines with regards to purchase price variance, enterprise standard cost variance, excess & obsolescence
* Prepares, reviews, and verifies the accuracy of journal entries and accounting classifications assigned to various records, account reconciliations and analyses
* Assist in the preparation of monthly, quarterly or annual government statutory reports
* Assist in preparation of audit work papers for quarter-end and/or year-end for internal and external audit

## Qualifications for accounting team lead

* Proficiency with a major ERP accounting software (e.g., SAP, Oracle, JD Edwards, PeopleSoft)
* Leadership skills including the distribution of work, development of employees, and performance management of a team of employees (6-10)
* Experience in managing a timely and quality general ledger close and quickly being able to recognize material items that require resolution or escalation with the OPCO CFO or management team
* Proficient in business English and advanced German language skills
* BA/BS Degree in Business, with emphasis in Accounting or Finance
* 7-9 years experience in General Ledger, Intercompany experience is a plus